



TOWN OF GENESEO

4630 Millennium Drive • Geneseo, NY 14454

P: 585.991.5000

F: 585.991.5001

E: TOWN@GENESEONY.ORG

MARRIAGE LICENSES & RECORDS

The Town Clerk is responsible for issuing a New York State Marriage License to qualified applicants as well as recording the marriage with New York State Department of Health.

Licenses are issued by the Town Clerk's office during regular office hours. Appointments are recommended and after hour appointments may be scheduled upon request.

What do I need to do to get a marriage license?

A couple who intends to be married in New York State must apply in person for a marriage license to any town or city clerk in the state.

Please note that all documents must be in English.

If documents are in another language, applicants will need to obtain a **certified** translation.

Applicants need:

-Proof of age – one of the following:

- * Birth certificate (raised seal required)
- * Baptismal Record
- * Naturalization Record
- * Census Record

-Proof of identity – one of the following:

- * Driver's License
 - * Passport
 - * Employment Picture ID
 - * Immigration Record
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- \$40.00 fee (cash, check, credit or debit. Please note that additional fees apply for all credit and debit transactions).
 - If either party has been married before, they must provide proof of how **EVERY** previous marriage ended. I.e. Divorce decree, death certificate.

Is there a waiting period?

Yes. After purchasing a marriage license, the couple must wait 24 hours before getting married. After the 24 hour waiting period, the license is valid for 60 days.

How much does the license cost?

The \$40.00 fee for the license includes the issuance of a Certificate of Marriage Registration. This certificate is automatically sent by the issuing clerk to the applicants within 15 days after the completed license is returned by the officiate (person who performs the ceremony).

What are the age requirements?

In New York State, no parental consent is required for applicants who are 18 years of age or older.

Who can perform a marriage ceremony?

If you wish to have a religious ceremony, you may contact your place of worship to see who can perform the ceremony. Civil services can be conducted by judges, village mayors and marriage officers.

Need more information? Please refer to New York State Domestic Relations Law, Article 3, and Section 11 regarding who can solemnize a marriage.

Do I need to notify Social Security?

If you elect to change your name, you must notify Social Security to have your name changed in their records. There is no charge for this service.

How do I get a copy of my marriage record?

A certified copy of the marriage record may be obtained from the office of the Town or City Clerk who issued the license (\$10.00 fee), or from the state of New York State Department of Health (\$30.00 fee).

To request a copy of a marriage certificate from the Town of Geneseo **by mail** you must:

- *Download the "[Application for Copy of Marriage Certificate](#)" form.
- *Remit the completed form and the \$10.00 fee to: Geneseo Town Clerk; 4630 Millennium Drive; Geneseo, NY 14454.
- * Along with the above information, please send a photocopy of your driver's license and a notarized letter requesting the marriage certificate.

To request a copy of a marriage certificate from the Town of Geneseo **in person** you must:

- *Complete the "Application to Town Clerk for Copy of Marriage Record Form".
- *Remit the \$10.00 fee (cash or check).
- * Present identification.

Please note that because of personal information contained on the marriage certificate, the Town Clerk will not provide a copy of a marriage license to anyone except the bride or groom. Marriage license copies cannot be picked up by or mailed to children, parents, or friends of the bride and groom.

For more information, please visit the Department of Health website at:
[www.health.state.ny.us/vital records/](http://www.health.state.ny.us/vital_records/)